



December 1, 2024

Applicability: Board and Management

**BOARD AND MANAGEMENT POLICY NO. 308  
CAPITAL CREDIT ALLOCATION TO JOINT MEMBERSHIPS**

**I. PURPOSE**

To set forth a procedure for dividing capital credits upon termination of joint membership. This policy shall be available to the public on the Cooperative's website.

**II. GENERAL**

Capital credits should be allocated to the proper member based on their service date and date of termination of joint membership, if applicable. In the case of divorce, the date of termination shall be the date of judgment of divorce.

**III. PROCEDURE**

A. Termination of Joint Membership: Upon receiving written notice and sufficient proof of the termination, conversion, or alteration of a joint membership and written consent, the capital credits balance will be totaled, and the capital credits allocation shall be divided equally between the parties in accordance with the date of divorce or date of termination of joint membership. In this scenario, capital credits are not eligible for discounted early retirement.

B. Death of Member on Joint Account: Upon the death of a member on a joint account, any capital credits allocated to the joint account shall be the property of the survivor[s] of the joint account, regardless of whether the deceased member had a beneficiary designation on file. In this scenario, capital credits are not eligible for discounted early retirement.

**IV. RESPONSIBILITY**

It shall be the responsibility of the Director of Finance & Accounting to ensure information provided by the member is reasonable to support proper division of capital credits amongst the joint members.

This operational policy supersedes all other instructions dated prior to this policy and in conflict with its provisions.

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Douglas D. Scott  
Chairman



## REVISION HISTORY

Revision Number	Effective Date	Description of Changes
1	10/2000	Original document.
2	9/1/21	Removed references to separation since the policy now only applies to divorce. General updates. Updated formatting.
3	12/1/24	Changed policy number from MP 307-111. Updated to specify that the policy would be publicly available. Updated to clarify policy applies beyond divorce.

